

### Scoring Rubric for the AIR Forum Scholarship

	<b>Outstanding 4</b>	<b>Good 3</b>	<b>Fair 2</b>	<b>Poor 1 or 0</b>	<b>Explanation for Score:</b>
<b>Benefit to applicant</b>	Proposal has concrete examples of how the applicant can benefit. There is strong evidence that the AIR Forum web site was consulted to inform the application.	Proposal provides a thoughtful but non-specific discussion of how the applicant can benefit. There is some evidence the AIR Forum web site was consulted.	Proposal includes a general description of potential benefit of attendance. There is scant evidence the AIR Forum web site was consulted.	Proposal does not give much attention to how the applicant can benefit. There is no evidence the AIR Forum web site was consulted.	
<b>Participation (at AIR Conference)</b>	Proposal provides a specific plan of participation in the full array of activities and opportunities provided by the conference. There is strong evidence that the AIR Forum web site was consulted.	Proposal describes plans to participate in some of the conference activities. There is some evidence the AIR Forum web site was consulted.	Proposal includes a vague description of participation in conference activities. There is scant evidence the AIR Forum web site was consulted.	Proposal lacks a discussion of the applicant's degree of participation. There is no evidence the AIR Forum web site was consulted.	
<b>Supervisor support</b>	Supervisor includes specific examples of how the applicant can benefit from attendance to the AIR Forum and expresses support for doing so.	Supervisor includes a good but general description of how the applicant can benefit from attendance to the AIR Forum and expresses support for doing so.	Supervisor includes vague description of how the applicant can benefit from attendance to the AIR Forum and expresses general support for doing so.	Supervisor's explanation for the applicant going to the AIR Forum is not sound or there is no letter of support accompanying the application.	
<b>Financial need and funding</b>	Proposal includes a complete budget that accurately details conference and travel expenses, financial need, and other financial support available (such as institutional support).	Proposal provides some specifics about expenses, financial need and other financial support available.	Proposal provides a vague discussion of expenses and financial need.	Proposal lacks a discussion of expenses and financial need, or lacks sound argument why funding is needed.	

## Scoring Rubric for the AIR Forum Scholarship (continued)

### Is the applicant (Y/N):

- Employed in higher education?
- A current NEAIR member?

### Has the applicant (Y/N):

- Been a member of NEAIR for at least 3 years?
- Has s/he received any travel grant previously from NEAIR in the past 3 years (Ambassador, Conference, or this one)? If within 3 years, applicant is ineligible.
- Has the applicant attended an NEAIR Conference previously?

Note: It is unlikely that a proposal would have a perfect score of 16; the rubric is meant to provide consistency and suggest multiple ways that proposals can qualify. Reviewers are asked to explain their rationale for assigning a score of 0 to 4 for each rating.