

**SCORING RUBRIC FOR NEAIR RESEARCH GRANTS** (rev. January 2021)

	<b>Outstanding 4</b>	<b>Good 3</b>	<b>Fair 2</b>	<b>Poor 1 or 0</b>	<b>Score</b>	<b>Explanation for Score:</b>
<b>Requirements:</b>						
<b>Project Justification</b>	Proposal provides a clear and compelling rationale and justification for why the research proposed is of value and significance. Proposal includes background information, a review of literature and/or similar projects and/or research, and identifies the unique and essential attributes of the proposed project.	Proposal provides a general rationale and justification for the value and significance of the research project. Proposal includes some background information or a brief review of the literature and/or similar projects, and how the proposed project fits.	Proposal provides a vague rationale or justification for the proposed research project. There is some mention of the uniqueness of the project and how the project is similar to other projects.	Proposal does not provide a rationale or justification for the proposed research project. There is little mention of the uniqueness of the project or how the project is similar to other research projects.		
<b>Relevance/Benefits to NEAIR and IR</b>	Proposal details concrete and relevant examples of how research findings can benefit the individual, their office and/or their institution.	Proposal provides a thoughtful but non-specific discussion of how the research findings can benefit the individual, their office and/or their institution.	Proposal includes a vague description of the potential benefit of the research findings to the individual, their office and/or their institution.	Proposal does not give any attention to how the individual, their office and/or their institution can benefit from the research findings.		
<b>Clarity of Research Methodology</b>	Proposal clearly articulates the research methodology with a detailed explanation of the work to be undertaken and the steps for doing so.	Proposal provides a good but general description of the research methodology.	Proposal vaguely describes research methodology.	Proposal does not adequately describe the research methodology.		
<b>Financial Need and Funding</b>	Proposal provides full details and rationale regarding expenses, financial need, and other financial support available (such as institutional support).	Proposal provides some specifics and rationale about expenses, financial need, and other forms of support available.	Proposal provides a vague discussion of expenses and financial need.	Proposal lacks a discussion of expenses and financial need, or lacks a sound argument for why funding is needed.		
<b>Collaboration</b>	Proposal is a joint project of two or more institutions. -OR- Proposal calls for collaboration with non-IR staff from the applicant's institution.	Proposal calls for having an advisory group or other way to involve peer input either from outside the applicant's institution or by faculty/staff within the institution and outside IR.	Proposal was developed with input from someone outside applicant's IR department, either within or outside of the applicant's institution.	Proposal was developed solely by applicant(s) and there is no plan to involve persons outside the applicant's IR department.		
<b>Viability of Completing the Research</b>	Proposal provides a comprehensive plan for completing the research project in the timeframe and budget proposed.	Proposal provides an adequate description of how the project will be completed within the budget and timeframe proposed.	Proposal includes a vague description of how the project will be completed within the budget and timeframe proposed.	Proposal lacks a discussion of a plan to complete the research project in the allotted timeframe (given the proposed budget), or the plan is unrealistic.		

Note: It is unlikely that a proposal would have a perfect score of 28; the rubric is meant to provide consistency and suggest multiple ways that proposals can qualify. Reviewers are asked to explain their rationale for assigning a score of 0 to 4 for each rating.